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| Last updated: | <date> |

**JOB DESCRIPTION**

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| Post title: | **Senior Research Fellow** |
| Standard Occupation Code: (UKVI SOC CODE) |  |
| School/Department: | Human Development and Health  |
| Faculty: | Medicine |
| Career Pathway: | Education, Research and Enterprise (ERE) | Level: | 5 |
| \*ERE category: | Research pathway |
| Posts responsible to: | Work Package 1 Lead (School of Psychology) (project years 1-2), Programme Lead (project years 3-5) |
| Posts responsible for: | Administrative assistant  |
| Post base: | Office-based |

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| Job purpose |
| To lead the development of a complex digital health intervention using the Person-Based Approach, coordinate it assessment (feasibility study, randomised controlled trial), manage stakeholder groups and implementation planning. The position is expected to be mostly focused on development in years 1-2 with the focus moving more to its assessment in years 3-5.  |

| Key accountabilities/primary responsibilities | % Time Years 1-2/3-5 |
| --- | --- |
|  | Lead intervention planning, including behavioural analysis and theoretical modelling.  | 20%  |
|  | Develop intervention content and work with external software developers to build the intervention and trial set-up.  | 20%  |
|  | Lead qualitative research with parents and health professionals. | 15%  |
|  | Coordinate feasibility study and randomised controlled trial with clinical trials unit | 10% |
|  | Manage key stakeholder groups and wider public engagement. | 5%  |
|  | Lead implementation planning to feed into intervention development. | 5%  |
|  | Train others on Person-Based intervention development as needed. | 5% |
|  | Disseminate research findings through leading peer-reviewed publications, presenting results at conferences, or exhibiting work at other appropriate events. | 5% |
|  | Carry out management and administrative tasks associated with the funder, including risk assessment and preparation of annual reports.  | 5%  |
|  | Carry out occasional student supervision within own area of expertise. | 5 % |
|  | Any other duties as allocated by the line manager following consultation with the post holder. | 5 % |

| Internal and external relationships |
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| Responsibility to research award holder/programme director. Responsibility for reporting and liaison to external funding bodies or sponsors. As a senior member of the project team, will coordinate the day-to-day activities of research and administrative staff under the guidance of the project director.Collaborators and colleagues in other work areas and institutions. |

| Special Requirements |
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| To attend national and international conferences for the purpose of disseminating research results. |

**PERSON SPECIFICATION**

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| Criteria | Essential | Desirable | How to be assessed |
| Qualifications, knowledge and experience | PhD or equivalent professional qualifications and experience in health or social science or related disciplineGrowing and consistent national reputation in behaviour change / health interventionsTrack record of published researchExperience developing complex digital behavioural interventionsExperience of qualitative data collection and analysis.Knowledge of Person-Based Approach to intervention development | PhD in Health PsychologyExperience developing digital health interventions and working with commercial software developersExperience managing stakeholder groups including patient and public involvement.Experience with young people / families | CV, interview |
| Planning and organising | Proven ability to organise a range of high-quality research activities to deadline and quality standards, ensuring plans complement broader research strategy |  | CV, interview |
| Problem solving and initiative | Able to identify broad trends to assess deep-rooted and complex issuesAble to apply originality in modifying existing approaches to solve problems |  | CV, interview |
| Management and teamwork | Able to manage, motivate and coordinate research team, delegating effectively. Able to formulate staff development plans, if appropriateAble to undertake coordinating role in School/Department/UniversityAble to monitor and manage resources and budgetsWork effectively in a team, understanding the strengths and weaknesses of others to help teamwork development |  | CV, interview |
| Communicating and influencing | Communicate new and complex information effectively, both verbally and in writing, engaging the interest and enthusiasm of the target audienceTrack record of presenting research results at group meetings and conferencesAble to persuade and influence at all levels in order to foster and maintain relationshipsAble to resolve tensions/difficulties as they arise Able to provide expert guidance to colleagues in own team, other work areas and institutions to develop understanding and resolve complex problems |  | CV, interview |
| Other skills and behaviours | Compliance relevant Health & Safety issuesPositive attitude to colleagues and students |  | CV, interview |
| Special requirements |  | Able to attend national and international conferences to present research results | CV, interview |

**JOB HAZARD ANALYSIS**

**Is this an office-based post?**

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| [x]  Yes | If this post is an office-based job with routine office hazards (eg: use of VDU), no further information needs to be supplied. Do not complete the section below. |
| [ ]  No | If this post is not office-based or has some hazards other than routine office (eg: more than use of VDU) please complete the analysis below.Hiring managers are asked to complete this section as accurately as possible to ensure the safety of the post-holder. |

## - HR will send a full PEHQ to all applicants for this position. Please note, if full health clearance is required for a role, this will apply to all individuals, including existing members of staff.

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| **ENVIRONMENTAL EXPOSURES** | **Occasionally** (<30% of time) | **Frequently**(30-60% of time) | **Constantly**(> 60% of time) |
| Outside work  |  |  |  |
| Extremes of temperature (eg: fridge/ furnace) |  |  |  |
| ## Potential for exposure to body fluids |  |  |  |
| ## Noise (greater than 80 dba - 8 hrs twa) |  |  |  |
| ## Exposure to hazardous substances (eg: solvents, liquids, dust, fumes, biohazards). Specify below: |  |  |  |
| Frequent hand washing |  |  |  |
| Ionising radiation  |  |  |  |
| **EQUIPMENT/TOOLS/MACHINES USED** |
| ## Food handling  |  |  |  |
| ## Driving university vehicles(eg: car/van/LGV/PCV)  |  |  |  |
| ## Use of latex gloves (prohibited unless specific clinical necessity) |  |  |  |
| ## Vibrating tools (eg: strimmers, hammer drill, lawnmowers)  |  |  |  |
| **PHYSICAL ABILITIES** |
| Load manual handling |  |  |  |
| Repetitive crouching/kneeling/stooping |  |  |  |
| Repetitive pulling/pushing |  |  |  |
| Repetitive lifting |  |  |  |
| Standing for prolonged periods |  |  |  |
| Repetitive climbing (ie: steps, stools, ladders, stairs) |  |  |  |
| Fine motor grips (eg: pipetting) |  |  |  |
| Gross motor grips |  |  |  |
| Repetitive reaching below shoulder height |  |  |  |
| Repetitive reaching at shoulder height |  |  |  |
| Repetitive reaching above shoulder height |  |  |  |
| **PSYCHOSOCIAL ISSUES** |
| Face to face contact with public |  |  |  |
| Lone working |  |  |  |
| ## Shift work/night work/on call duties  |  |  |  |